

## GUIDED REVISION – DRAFT, ESSAY #1

For this first essay, we'll be doing some guided revisions in addition to the revisions that you'll be making individually on your drafts. The "guided revision" process enables the class as a group to focus on some common writing issues.

1. SECONDARY SOURCES: Integrate at least two secondary sources into your revised draft. Most of you will choose secondary sources from the course readings. However, others may find that different sources are needed. For example, if you make a claim about rising consumer expenditures or the prevalence of eating disorders among women, you need to support that claim with evidence. Journalistic and other scholarly sources may be appropriate. Please consult *The Mayfield Handbook of Technical and Scientific Writing* for footnoting style. A recommended style is the Chicago Manual of Style form of note citation:

Example:

1. Alan Lightman, Ancient Light: Our Changing View of the Universe (Cambridge, Mass: Harvard University Press, 1991), 106. (in *The Mayfield Handbook*, p. 354.)

2. SENTENCE-LEVEL EDITING: Change at least 50% of (a) your "being" verbs (any form of the verb "to be") to action verbs (b) passive voice to active voice. This revision strategy usually results in clearer, more powerful and direct prose.

3. WRITE ACKNOWLEDGEMENTS: Since authors operate in a community of writers, they typically acknowledge those who have helped them with the process of writing. If you look at book acknowledgements, you'll see that authors routinely acknowledge friends and family, other authors, professional reviewers, etc. Acknowledgements can be placed either after the title or at the end of your essay following a set of asterisks\*\*\*.